

**From:** [R6HarveyLSC](#)  
**To:** [R6HarveyInfo](#)  
**Subject:** FW: Addition Contact for EPA Reservations - Club Quarters Houston  
**Date:** Thursday, September 7, 2017 12:43:38 PM

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**From:** Christian, Doretha  
**Sent:** Thursday, September 7, 2017 12:43:35 PM (UTC-06:00) Central Time (US & Canada)  
**To:** Eric Sillen; Bokun, Lisa  
**Cc:** R6HarveyLSC  
**Subject:** RE: Addition Contact for EPA Reservations - Club Quarters Houston

Eric,

See updates below. Talked to Lisa about a meeting and we'll call you when she gets out of another meeting.

~~Kevin Cashion – 9/6/17 to 9/20/17~~  
Maren Taylor – 9/7/17 to 9/20/17  
Katy Maynard – 9/7/17 to 9/20/17  
Phillip Ofosu – 9/7/17 to 9/21/17  
Jason McKinney – 9/7/17 to 9/21/17  
Michelle Kerr – 9/7/17 to 9/15/17  
Matthew Ohl – 9/7/17 to 9/15/17  
**Shelia Burrus – 9/7/17 to 9/23/17**  
**Isabell Villaneda-Vanvloten – 9/7/16 to 9/16/17**

Please extend Gary Miller to 9/12/17

The following 15 will check in Friday, 9/8 /17– 9/22/17

Jim Stevens  
Devin Pollock  
Jeremy Ford  
Trevor Urban  
David Bryan  
LaTonya Sanders  
Pamela Houston  
Eduardo Ortiz  
Deanna Collier  
Annah Murray  
Joan Rogers  
Wenona Wilson  
Bill Dunbar  
Jeremy Deyoe

Jake Stowell

Doretha A. Christian  
U.S. Environmental Protection Agency  
Superfund Division, Enforcement Assessment Section  
1445 Ross Avenue (6SF-TE)  
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214.665.9704 work  
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[christian.doretha@epa.gov](mailto:christian.doretha@epa.gov)



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**From:** Eric Sillen [mailto:ESillen@clubquarters.com]  
**Sent:** Thursday, September 07, 2017 12:07 PM  
**To:** Christian, Doretha <[christian.doretha@epa.gov](mailto:christian.doretha@epa.gov)>; Bokun, Lisa <[Bokun.Lisa@epa.gov](mailto:Bokun.Lisa@epa.gov)>  
**Subject:** RE: Addition Contact for EPA Reservations - Club Quarters Houston

Sorry 18 rooms for tonight and 23 for tomorrow.

Eric Sillen  
Manager, Key Groups  
Club Quarters Hotel  
Tel: 203-905-2073  
Cell: 973-224-1635  
[esillen@clubquarters.com](mailto:esillen@clubquarters.com)



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**From:** Eric Sillen  
**Sent:** Thursday, September 07, 2017 1:06 PM  
**To:** 'Christian, Doretha'; Bokun, Lisa ([Bokun.Lisa@epa.gov](mailto:Bokun.Lisa@epa.gov))  
**Subject:** RE: Addition Contact for EPA Reservations - Club Quarters Houston  
**Importance:** High

Hi, attaching the updated list with the confirmation #s for below guest. Including the guests below there's 23 rooms for tonight. Can we kindly all talk on the phone within the next hour?

Eric Sillen  
Manager, Key Groups  
Club Quarters Hotel  
Tel: 203-905-2073  
Cell: 973-224-1635  
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**From:** Eric Sillen  
**Sent:** Thursday, September 07, 2017 10:35 AM  
**To:** 'Christian, Doretha'; Bokun, Lisa ([Bokun.Lisa@epa.gov](mailto:Bokun.Lisa@epa.gov))  
**Subject:** RE: Addition Contact for EPA Reservations - Club Quarters Houston

Hi,

I booked all of these for arrival today, at the per diem rate of \$135. We have 18 rooms left in the block for today and 23 left for tomorrow onwards. Does NOON today sound fair for firm #s for tonight?

Kevin Cashion – 9/6/17 to 9/20/17  
Maren Taylor – 9/6/17 to 9/20/17  
Katy Maynard – 9/6/17 to 9/20/17  
Phillip Ofosu – 9/7/17 to 9/21/17  
Jason McKinney – 9/7/17 to 9/21/17  
Michelle Kerr – 9/7/17 to 9/23/17  
Matthew Ohl – 9/7/17 to 9/15/17

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**From:** Eric Sillen  
**Sent:** Wednesday, September 06, 2017 8:15 PM  
**To:** 'Christian, Doretha'  
**Subject:** RE: Addition Contact for EPA Reservations - Club Quarters Houston

My pleasure Doretha, I really hope that everything works out for you tonight. I'll send the conf #s for tomorrow, tomorrow.

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**From:** Christian, Doretha [<mailto:christian.doretha@epa.gov>]  
**Sent:** Wednesday, September 06, 2017 8:07 PM  
**To:** Eric Sillen; Bokun, Lisa; MSD Houston; Aaron Bailey  
**Cc:** Groups; Supervisor; Aaron Bailey; MSD Houston; Elena Filkova; Supervisor; R6HarveyLSC  
**Subject:** RE: Addition Contact for EPA Reservations - Club Quarters Houston

Eric, thanks for your assistance.

Doretha A. Christian  
U.S. Environmental Protection Agency  
Superfund Division, Enforcement Assessment Section  
1445 Ross Avenue (6SF-TE)  
Dallas, Texas 75202-2733  
214.665.6734 work  
214.665.6660 fax  
[christian.doretha@epa.gov](mailto:christian.doretha@epa.gov)



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**From:** Eric Sillen [<mailto:ESillen@clubquarters.com>]  
**Sent:** Wednesday, September 06, 2017 6:45 PM  
**To:** Christian, Doretha <[christian.doretha@epa.gov](mailto:christian.doretha@epa.gov)>; Bokun, Lisa <[Bokun.Lisa@epa.gov](mailto:Bokun.Lisa@epa.gov)>; MSD Houston <[tx\\_msd@clubquarters.com](mailto:tx_msd@clubquarters.com)>; Aaron Bailey <[ABailey@clubquarters.com](mailto:ABailey@clubquarters.com)>  
**Cc:** Groups <[groups@clubquarters.com](mailto:groups@clubquarters.com)>; Supervisor <[Supervisor@clubquarters.com](mailto:Supervisor@clubquarters.com)>; Aaron Bailey <[ABailey@clubquarters.com](mailto:ABailey@clubquarters.com)>; MSD Houston <[tx\\_msd@clubquarters.com](mailto:tx_msd@clubquarters.com)>; Elena Filkova <[EFilkova@clubquarters.com](mailto:EFilkova@clubquarters.com)>; Supervisor <[Supervisor@clubquarters.com](mailto:Supervisor@clubquarters.com)>; R6HarveyLSC <[R6HarveyLSC@epa.gov](mailto:R6HarveyLSC@epa.gov)>  
**Subject:** RE: Addition Contact for EPA Reservations - Club Quarters Houston

Hotel team, Doretha just spoke. If any rooms open up for tonight can you kindly just kindly contact Doretha ASAP. Thank you all for all of your support.

Eric

Eric Sillen  
Manager, Key Groups  
Club Quarters Hotel

Tel: 203-905-2073  
Cell: 973-224-1635  
[esillen@clubquarters.com](mailto:esillen@clubquarters.com)



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**From:** Eric Sillen  
**Sent:** Wednesday, September 06, 2017 7:09 PM  
**To:** 'Christian, Doretha'; Bokun, Lisa  
**Cc:** Groups; Supervisor; Aaron Bailey; MSD Houston; Elena Filkova; Supervisor; R6HarveyLSC  
**Subject:** RE: Addition Contact for EPA Reservations - Club Quarters Houston  
**Importance:** High

Hi Doretha,

I'm so sorry the (3) rooms arriving tonight, the hotel is full tonight and we released unused rooms in the block for tonight only after we talked on the phone earlier. Can they start tomorrow?

Can we will also talk tonight or first thing tomorrow? Is the large group that we talked about going to arrive tomorrow or you expecting less than 45 rooms tomorrow? I know it's a very crazy time for you, we are just trying to figure out the #s for tomorrow because it's a busier night and trying to accommodate all of our guests as best as we can.

Eric Sillen  
Manager, Key Groups  
Club Quarters Hotel  
Tel: 203-905-2073  
[esillen@clubquarters.com](mailto:esillen@clubquarters.com)



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**From:** Christian, Doretha [<mailto:christian.doretha@epa.gov>]  
**Sent:** Wednesday, September 06, 2017 6:34 PM  
**To:** Eric Sillen; Bokun, Lisa  
**Cc:** Groups; Supervisor; Aaron Bailey; MSD Houston; Elena Filkova; Supervisor; R6HarveyLSC  
**Subject:** RE: Addition Contact for EPA Reservations - Club Quarters Houston

Eric,

Need rooms for tonight and tomorrow for the following, please send confirmation numbers.

Kevin Cashion – 9/6/17 to 9/20/17  
Maren Taylor – 9/6/17 to 9/20/17  
Katy Maynard – 9/6/17 to 9/20/17  
Phillip Ofosu – 9/7/17 to 9/21/17  
Jason McKinney – 9/7/17 to 9/21/17  
Michelle Kerr – 9/7/17 to 9/23/17  
Matthew Ohl – 9/7/17 to 9/15/17

Thanks. Will send additional updates for the persons we discussed who will be checking out.

Doretha A. Christian  
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Superfund Division, Enforcement Assessment Section  
1445 Ross Avenue (6SF-TE)  
Dallas, Texas 75202-2733  
214.665.6734 work  
214.665.6660 fax  
[christian.doretha@epa.gov](mailto:christian.doretha@epa.gov)



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**From:** Eric Sillen [<mailto:ESillen@clubquarters.com>]  
**Sent:** Wednesday, September 06, 2017 2:54 PM  
**To:** Bokun, Lisa <[Bokun.Lisa@epa.gov](mailto:Bokun.Lisa@epa.gov)>; Christian, Doretha <[christian.doretha@epa.gov](mailto:christian.doretha@epa.gov)>  
**Cc:** Groups <[groups@clubquarters.com](mailto:groups@clubquarters.com)>; Supervisor <[Supervisor@clubquarters.com](mailto:Supervisor@clubquarters.com)>; Aaron Bailey <[ABailey@clubquarters.com](mailto:ABailey@clubquarters.com)>; MSD Houston <[tx\\_msd@clubquarters.com](mailto:tx_msd@clubquarters.com)>; Elena Filkova <[EFilkova@clubquarters.com](mailto:EFilkova@clubquarters.com)>; Supervisor <[Supervisor@clubquarters.com](mailto:Supervisor@clubquarters.com)>  
**Subject:** Addition Contact for EPA Reservations - Club Quarters Houston

Hi Lisa & Doretha,

Adding an additional contact for reservations/changes [supervisor@clubquarters.com](mailto:supervisor@clubquarters.com). Kindly continue to send any additional reservations/changes to all on the email. Our Supervisor (Reservations Supervisor) team is open until 11pm EST Mon-Fri and 5:30pm Sat/Sun. Will be a great assistance for late night/weekend emails. As always if you need to talk after hours please feel free to reach out to me on my cell 973-224-1635.

Kindly keep us posted if you need additional reservations for tonight.

Thanks,  
Eric

Eric Sillen  
Manager, Key Groups  
Club Quarters Hotel  
Tel: 203-905-2073  
Cell: 973-224-1635  
[esillen@clubquarters.com](mailto:esillen@clubquarters.com)



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